

Ambassador's Fund for Cultural Preservation

Call for Proposals: 2019 U.S. Ambassadors Fund for Cultural Preservation

U.S. Mission Tanzania is calling for proposals for small grant projects to preserve cultural heritage through the Ambassadors Fund for Cultural Preservation (AFCP). We will accept letters of intent to submit proposals until **November 2, 2018**. The deadline for the full proposals is **November 30, 2018**.

About AFCP

The U.S. Ambassadors Fund for Cultural Preservation (AFCP) supports the preservation of cultural sites, cultural objects, and forms of traditional cultural expression in more than 100 developing countries around the world. AFCP-supported projects include the restoration of ancient and historic buildings, assessment and conservation of rare manuscripts and museum collections, preservation and protection of important archaeological sites, and the documentation of vanishing traditional craft techniques and indigenous languages. Cultural heritage endures as a reminder of the contributions and historical experiences of humanity. By taking a leading role in efforts to preserve cultural heritage, the U.S. shows its respect for other cultures. Individual awards can range from \$10,000 to \$200,000 per project.

Who can apply for an AFCP grant?

U.S. Mission Tanzania encourages AFCP proposals from reputable and accountable non-commercial entities, such as:

- Non-governmental organizations;
- Museums;
- Government institutions dealing with cultural heritage and preservation; and
- Similar institutions and organizations those are able to demonstrate the requisite experience and capacity to manage projects to preserve cultural heritage.

Evaluation Criteria

U.S. Mission Tanzania gives top priority to project activities that are appropriate and in keeping with international standards for the preservation of cultural heritage. These activities may include:

1. Cultural sites: conservation of an ancient or historic building, preservation of an archaeological site, or documentation of cultural sites in a region for preservation purposes
2. Cultural objects and collections: conservation treatment for an object or collection of objects from a museum, site, or similar institution—that include, but are not limited to, archaeological and ethnographic objects, paintings, sculpture, manuscripts, and general museum conservation needs; needs assessment of a collection with respect to its condition and strategies for improving its state of conservation; inventory of a collection for conservation and protection purposes; the creation of safe environments for storage or display of collections; or specialized training in the care and preservation of collections

3. Forms of traditional cultural expression: documentation and audiovisual recording of traditional music, indigenous languages and dance forms for broad dissemination as the means of teaching and further preserving them, or support for training in the preservation of traditional applied arts or crafts in danger of extinction

Special priorities for the 2019 AFCP competition:

U.S. Mission Tanzania particularly encourages projects that:

- Directly support U.S. treaty or bilateral agreement obligations, such as cultural property protection agreements;
- Support the preservation of inscribed World Heritage sites;
- Support risk reduction and disaster preparedness for cultural sites and collections in seismically active and other disaster-prone areas; or
- Engage women, youth, or underserved communities.

Special Note Regarding Sites and Objects that have a Religious Connection

The establishment clause of the U.S. Constitution permits the government to include religious objects and sites within an aid program under certain conditions. For example, an item with a religious connection (including a place of worship) may be the subject of a cultural preservation grant if the item derives its primary significance and is nominated solely on the basis of architectural, artistic, historical, or other cultural (not religious) criteria.

Ineligible activities and Unallowable Costs:

U.S. Mission Tanzania will not consider the following activities or costs for AFCP:

- A. Preservation or purchase of privately or commercially owned cultural objects, collections, or real property, including those whose transfer from private or commercial to public ownership is envisioned, planned, or in process but not complete at the time of application
- B. Preservation of natural heritage (physical, biological, and geological formations, paleontological collections, habitats of threatened species of animals and plants, fossils, etc.)
- C. Preservation of hominid or human remains
- D. Preservation of news media (newspapers, newsreels, radio and TV programs, etc.)
- E. Preservation of published materials available elsewhere (books, periodicals, etc.)
- F. Development of curricula or educational materials for classroom use
- G. Archaeological excavations or exploratory surveys for research purposes
- H. Historical research, except in cases where the research is justifiable and integral to the success of the proposed project
- I. Acquisition or creation of new exhibits, objects, or collections for new or existing museums
- J. Construction of new buildings, building additions, or permanent coverings (over archaeological sites, for example)

- K. Commissions of new works of art or architecture for commemorative or economic development purposes
- L. Creation of new or the modern adaptation of existing traditional dances, songs, chants, musical compositions, plays, or other performances
- M. Creation of replicas or conjectural reconstructions of cultural objects or sites that no longer exist
- N. Relocation of cultural sites from one physical location to another
- O. Removal of cultural objects or elements of cultural sites from the country for any reason
- P. Digitization of cultural objects or collections, unless part of a larger, clearly defined conservation or documentation effort
- Q. Conservation plans or other studies, unless they are one component of a larger project to implement the results of those studies
- R. Cash reserves, endowments, or revolving funds (funds must be expended within the award period [up to five years] and may not be used to create an endowment or revolving fund);
- S. Costs of fund-raising campaigns
- T. Contingency, unforeseen, or miscellaneous costs or fees
- U. Costs of work performed prior to announcement of the award unless allowable and approved by the U.S Embassy Grants Officer
- V. International travel, except in cases where travel is justifiable and integral to the success of the proposed project
- W. Travel or study outside the host country for professional development
- X. Individual projects costing less than \$10,000
- Y. Independent U.S. projects overseas

Ineligible Project Applicants:

AFCP does not award grants to individuals, commercial entities, or past award recipients that have not fulfilled the objectives or reporting requirements of previous AFCP awards.

Proposal Process:

U.S. Mission Tanzania’s AFCP proposal process is divided into two phases:

1. Letter of intent (due November 2, 2018); and
2. Final proposal (due November 30, 2018)

The letter of intent must include the following information on the proposed project:

- Title (less than 20 words);
- Institution submitting the proposal;
- Geographic project location in Tanzania;
- Performance period (start and end dates); and
- Executive summary (no more than 200 words)

- Estimated budget (\$10,000 to \$200,000)

Letters of intent must be submitted via email to darpdproposals@state.gov.

U.S. Mission Tanzania will invite shortlisted institutions to submit final proposals by November 9, 2018. Full proposals must be submitted via email to mail to: darpdproposals@state.gov. Final project proposals must include the following:

A. Project basics, including:

- Title;
- Performance period;
- AFCP focus area; and
- Other top-level information.

B. Project applicant information, including:

- Contact information;
- DUNS Number; and
- SAM registration.
- Applicants requesting \$25,000 or more in federal assistance must have a Dun & Bradstreet Universal Numbering System (DUNS) number and be registered in the System for Award Management (SAM) prior to submitting applications. Applicants may acquire DUNS numbers at no cost by calling the dedicated toll-free DUNS number request line at 1-866-705-5711 or by requesting a number online at <http://fedgov.dnb.com/webform>. SAM is the official, free on-line registration database for the U.S. Government.

C. Full and complete Application for Federal Assistance (SF-424), including Budget Information for Non-Construction Programs (SF-424A), Assurances for Non-Construction Programs (SF-424B), and, if applicable, Disclosure of Lobbying Activities (SF-LLL);

D. Project geographic location in Tanzania;

E. Description of project activities in chronological order

F. Official letter granting authorization for the project from the Antiquities Office in the Tanzanian Ministry of Natural Resources & Tourism;

G. Statement of project purpose that summarizes the project objectives and desired results;

H. Statement of importance highlighting the historic, architectural, artistic, or cultural (non-religious) values of the site, collection, or form of traditional expression

I. Statement of **urgency** indicating the severity of the situation and explaining why the project must take place now

J. Project timeframe or schedule that lists the major project phases and milestones with target dates for achieving them;

K. Statement of sustainability outlining the steps or measures that will be taken to maintain the site, object, or collection in good condition after the AFCP-supported project is complete; or, in the case of forms of traditional cultural expression, to preserve and disseminate the documentation, knowledge, or skills gained from the project

L. Attachments and supporting documents including, at a minimum and required, five (5) high quality digital images (JPEGs) or audiovisual files that convey the nature and condition of the site, object, or form of expression and, in the case of a site or object,

show the urgency or need for the proposed project (collapsing walls, water damage, worn fabric, broken handle, etc.), any historic structure reports, conservation needs assessments, and other planning documents compiled in preparation for the proposed project

- M. Detailed project budget, demarcated in one-year budget periods (2019, 2020, 2021, etc.), that lists all costs in separate categories (Personnel, Fringe Benefits, Travel [including Per Diem], Equipment, Supplies, Contractual, Other Direct Costs, Indirect Costs); indicates funds from other sources; and gives a justification for any anticipated international travel costs
- N. Budget narrative explaining how the costs were estimated (quantity x unit cost, annual salary x percentage of time spent on project, etc.) and any large budget line items