

U.S. Ambassadors Fund for Cultural Preservation (AFCP) 2021 Grants Program.

- 1. Competition Format:** Beginning with FY 2021, AFCP is combining small and large grant programs into a single program. Eligible organizations/institutions will propose projects for funding. The Embassy will select from among them using a process with two rounds. During Round 1, organizations/institutions will submit a concept note focused on the public diplomacy objectives that may be accomplished through the proposed project. Organizations/institutions invited to participate in Round 2 will flesh out the technical aspects of the proposed project and submit a full application. Awards will range from \$10,000 to \$500,000.
- 2. Funding Areas:** The AFCP Grants Program supports the preservation of archaeological sites, historic buildings and monuments, museum collections, and forms of traditional cultural expression, such as indigenous languages and crafts. Appropriate project activities may include:
 - a) Anastylis (reassembling a site from its original parts).
 - b) Conservation (addressing damage or deterioration to an object or site).
 - c) Consolidation (connecting or reconnecting elements of an object or site).
 - d) Documentation (recording in analog or digital format the condition and salient features of an object, site, or tradition).
 - e) Inventory (listing of objects, sites, or traditions by location, feature, age, or other unifying characteristic or state).
 - f) Preventive Conservation (addressing conditions that threaten or damage a site, object, collection, or tradition).
 - g) Restoration (replacing missing elements to recreate the original appearance of an object or site, usually appropriate only with fine arts, decorative arts, and historic buildings).
 - h) Stabilization (reducing the physical disturbance of an object or site).
- 3. Sites and Objects Having a Religious Connection:** The establishment clause of the U.S. Constitution permits the government to include religious objects and sites within an aid program under certain conditions. For example, an item with a religious connection (including a place of worship) may be the subject of a cultural preservation grant if the item derives its primary significance and is nominated solely on the basis of architectural, artistic, historical, or other cultural (not religious) criteria. We encourage organizations/institutions considering preservation projects with a religious connection to contact us first.
- 4. Funding Priorities:** In FY 2021, Embassy Dar es Salaam will give preference to projects that do one or more of the following:
 - a) Directly support U.S. Mission Goals in Tanzania.
 - c) Support disaster risk reduction for cultural heritage or post-disaster cultural heritage recovery.

- 5. Eligible Project Implementers:** The U.S. Embassy Dar es Salaam defines eligible project implementers as reputable and accountable non-commercial entities that are able to demonstrate they have the requisite capacity to manage projects to preserve cultural heritage. Eligible implementers may include non-governmental organizations, museums, educational institutions, ministries of culture, or similar institutions and organizations, including U.S.-based educational institutions and organizations subject to Section 501(c)(3) of the tax code. The AFCP will not award grants to individuals or commercial entities. Potential implementers must have a unique entity identifier, such as a DUNS number, and be registered and active in SAM.gov to receive U.S. federal assistance.
- 6. Round 2 Full Application Requirements:** The Embassy will invite organizations/institutions selected in Round 1 to submit full applications by March 2021. The applications must fully satisfy the program objectives, funding areas and priorities, and eligibility requirements. Furthermore, to be considered complete, they must include:

 - a) Project dates.
 - b) Project activities description and timeframe that present the project tasks in chronological order and list the major milestones with target dates for achieving them (Note: Applicants may propose project periods of up to 60 months [five years]).
 - c) Theory of change that describes how the project activities and outputs will help achieve any broader host country or community aims or objectives (For example, if a broader goal is economic development, how will the activities and outputs directly contribute towards achieving that goal?);
 - d) Statement of importance highlighting the historical, architectural, artistic, or cultural (non-religious) values of the cultural heritage.
 - e) Proof of official permission to undertake the project from the office, agency, or organization that either owns or is otherwise responsible for the preservation and protection of the site or collection.
 - f) Implementer public awareness plan describing how the applicant intends to highlight and amplify AFCP-supported activities through print, electronic, and social media platforms.
 - g) Maintenance plan outlining the steps or measures that will be taken to maintain the site, object, or collection in good condition after the AFCP-supported project is complete; or, in the case of forms of traditional cultural expression, to preserve and disseminate the documentation, knowledge, or skills gained from the project;
 - h) Résumés or CVs of the proposed project director and key project participants.
 - i) Detailed project budget, demarcated in one-year budget periods (2021, 2022, 2023, etc.), that lists all costs in separate categories (Personnel, Fringe Benefits, Travel [including Per Diem], Equipment, Supplies, Contractual, Other Direct Costs, Indirect Costs); indicates funds from other sources; and gives a justification for any anticipated international travel costs;
 - j) Budget narrative explaining how the costs were estimated (quantity x unit cost, annual salary x percentage of time spent on project, etc.) and any large budget line items.
 - k) Application for Federal Assistance (SF-424), including Budget Information for Non-Construction Programs (SF-424A), Assurances for Non-Construction Programs (SF-424B), and, if applicable, Disclosure of Lobbying Activities (SF-LLL).

l) Relevant supporting documentation, such as historic structure reports, restoration plans and studies, conservation needs assessments and recommendations, architectural and engineering records, etc., compiled in preparation for the proposed project.

m) Additional high-quality digital images (JPEGs) or audiovisual files that convey the nature and condition of the site or museum collection and show the urgency or need for the proposed project (collapsing walls, extensive water damage, etc.).

7. Cost Sharing and Other Forms of Cost Participation: There is no minimum or maximum percentage of cost participation required. When an implementing partner offers cost sharing, it is understood and agreed that the partner must provide the amount of cost sharing as stipulated in the budget of the application and later included in an approved agreement. The implementing partner will be responsible for tracking and reporting on any cost share or outside funding, which is subject to audit. Cost sharing may be in the form of allowable direct or indirect costs.

8. Ineligible Activities and Unallowable Costs: AFCP does not support the following activities or costs, and the Center will deem applications involving any of these activities or costs ineligible:

a) Preservation or purchase of privately or commercially owned cultural objects, collections, or real property, including those whose transfer from private or commercial to public ownership is envisioned, planned, or in process but not complete at the time of application.

b) Preservation of natural heritage (physical, biological, and geological formations, paleontological collections, habitats of threatened species of animals and plants, fossils, etc.).

c) Preservation of hominid or human remains.

d) Preservation of news media (newspapers, newsreels, radio, and TV programs, etc.).

e) Preservation of published materials available elsewhere (books, periodicals, etc.).

f) Development of curricula or educational materials for classroom use.

g) Archaeological excavations or exploratory surveys for research purposes.

h) Historical research, except in cases where the research is justifiable and integral to the success of the proposed project.

i) Acquisition or creation of new exhibits, objects, or collections for new or existing museums.

j) Construction of new buildings, building additions, or permanent coverings (over archaeological sites, for example).

k) Commissions of new works of art or architecture for commemorative or economic development purposes.

l) Creation of new or the modern adaptation of existing traditional dances, songs, chants, musical compositions, plays, or other performances.

m) Creation of replicas or conjectural reconstructions of cultural objects or sites that no longer exist.

n) Relocation of cultural sites from one physical location to another.

o) Removal of cultural objects or elements of cultural sites from the country for any reason.

- p) Digitization of cultural objects or collections, unless part of a larger, clearly defined conservation, documentation, or public diplomacy effort.
- q) Conservation plans or other studies, unless they are one component of a larger project to implement the results of those studies.
- r) Cash reserves, endowments, or revolving funds (funds must be expended within the award period [up to five years] and may not be used to create an endowment or revolving fund);
- s) Costs of fund-raising campaigns.
- t) Contingency, unforeseen, or miscellaneous costs or fees.
- u) Costs of work performed prior to announcement of the award unless allowable per 2 CFR 200.458 and approved by the Grants Officer.
- v) International travel, except in cases where travel is justifiable and integral to the success of the proposed project or to provide project leaders with learning and exchange opportunities with cultural heritage experts.
- w) Individual projects costing less than US \$10,000 or more than \$500,000.
- x) Independent U.S. projects overseas.

- 9. DUNS Number and SAM Registration:** An implementing partner must have a unique entity identifier (UEI), such as a Dun & Bradstreet Universal Numbering System (DUNS) number, a NATO Commercial and Government Entity (NCAGE) code, and be registered in the System for Award Management (SAM) prior to receiving U.S. federal assistance. The DUNS, NCAGE, and SAM.gov processes can take weeks or months, especially for non-U.S. applicants. Applicants may acquire DUNS numbers at no cost by calling the dedicated toll-free DUNS number request line at 1-866-705-5711 or by requesting a number online at <http://fedgov.dnb.com/webform> . Non-U.S. based applicants may request a NCAGE code at <https://eportal.nspa.nato.int/AC135Public/scage/CageList.aspx> . SAM.gov is the official, free on-line registration database for the U.S. government. Registration in SAM is free: <http://sam.gov> .
- 10. Embassy Contact:** Please direct inquiries to Rehema Kalinga, Cultural Affairs Specialist, at KalingaRJ@state.gov .